



North Central Chapter of the Health Physics Society  
Minutes of the Business Meeting  
7 October 2016  
3M Center, Building 201  
Maplewood, MN

President Shari Mask called the Business Meeting to order at approximately 1:00 PM. President Mask introduced the newly elected Councilors, Emily Gaither and Bindu Timilsina, and new members of the Chapter, Angela Leek and Jason Rausch. Comments or questions on the minutes of the Spring Business Meeting were requested. No comments or questions were offered from the floor. A motion was made and seconded to approve the minutes. The motion was passed unanimously by voice vote. Mike Lewandowski presented the Secretary/Treasurer's report (attached). Membership remains steady with the influx of new members replacing those who move out of the chapter or do not renew their membership. About 75% of the membership have paid their 2016 dues. Lewandowski thanked the affiliate members for the support which greatly subsidizes the cost of the spring and fall meetings. The unexpectedly high affiliate member support for the fall meeting has resulted in a modest profit for the meeting. Lewandowski noted that Affiliate Coordinator, Jesse Fillmore, has done an excellent job in soliciting affiliate member support for the meetings. Lewandowski noted that the chapter's funds could be used to support speakers at chapter meetings. Please provide any suggestions for speakers to the incoming President-elect, David Paulu.

Jesse Fillmore presented the Affiliate's Report (attached). Six affiliate members supported this meeting. Mike Lewandowski presented the reports for the science outreach activities (attached). There has been no activity on the science teacher or science student awards or any science teacher outreach. Lewandowski noted that the cobalt sources used in the radiation instrument kit should be replaced. The cost would be about \$300. Support from the floor was received to purchase new sources. Lewandowski will follow through and purchase six new cobalt sources.

President Mask reported that the Fall Meeting was awarded 5 continuing education credits from the American Academy of Health Physics (Course No. 2016-10-004). President Mask noted that we need to elect two Councilors, a Secretary/Treasurer and a President-elect next spring. There should be a total of eight nominees for the ballot. Anyone who is interested in running for office, who would like to nominate someone for office, or who would be willing to join Shari on the Nominating Committee should contact her.

President Mask also noted that nominations for HPS awards should be directed to incoming President Jan Braun.

As her State of the Chapter address, President Mask encouraged Chapter members to reach out to their local schools and science teachers to publicize the awards, grants and resources offered by the Chapter and the HPS. President Mask demonstrated the information available on the Chapter website about the awards and the instrument kit. Sam Hays, Chapter Webmaster, will put the Nuclear Science Teaching Grant information on the website.

The University of Wisconsin – Madison has offered to host the 2017 Spring Meeting. President Mask asked for any other locations for the spring meeting. No other offers were made. Dates for the meeting have not yet been established.



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President-elect Jan Braun presented President Mask with a plaque commemorating her service to the Chapter. President-elect Braun also presented outgoing Councilors Jason Timm and Sam Hays with Chapter challenge coins in recognition of their service. President-elect Braun reiterated that any suggestions for meeting speakers, both external speakers and Chapter members should be brought forward to David Paulu.

Sam Hays briefly discussed the updated format for the Chapter web site. He demonstrated how to find some of the information on the web site. Any chapter member who has suggestions for the web site should bring them to Sam.

Outgoing President Mask asked for any new business from the floor. Hearing none, she adjourned the Business Meeting at 1:22 PM.

Respectfully submitted,

Mike Lewandowski  
Secretary/Treasurer



**NCCHPS**  
**Business Meeting**  
**7 October 2016**  
 3M Center, Building 201  
 St. Paul, MN

**AGENDA**

1	Call to Order – Shari Mask
2	Welcome and Introductions <ul style="list-style-type: none"> <li>• New Officers and Members</li> </ul>
3	Review/Approve Spring 2016 Meeting Minutes
4	Secretary/Treasurer’s Report – Mike Lewandowski
5	Affiliates Report – Jesse Fillmore
6	Web Site Report – Sam Hays
7	Other Reports – Mike Lewandowski <ul style="list-style-type: none"> <li>• Radiation Instrument Kit</li> <li>• Nuclear Radiation Science Grant</li> <li>• Science Teacher Meetings &amp; Workshops</li> <li>• Science Teacher Award</li> </ul>
8	AAHP Credits: 2016-10-004, 5 credits
9	2017 Chapter Officers Nominations
10	HPS Award Nominations
11	State of the Chapter – Shari Mask
12	Spring 2017 Meeting Location
13	Other Business
14	Adjourn

# North Central Chapter of the Health Physics Society

## Secretary/Treasurer's Report

October 2016

Submitted by Mike Lewandowski

### Membership Summary

Voting members	105
	16 <i>Emeritus</i>
Student members	2
Affiliate members	10

*Note: About three-quarters of members have paid their 2016 dues*

New members:

- Angela Leek, Iowa Department of Health, Ames, IA
- Jason Rusch, University of Wisconsin, Madison, WI

### Current Fiscal Year Status

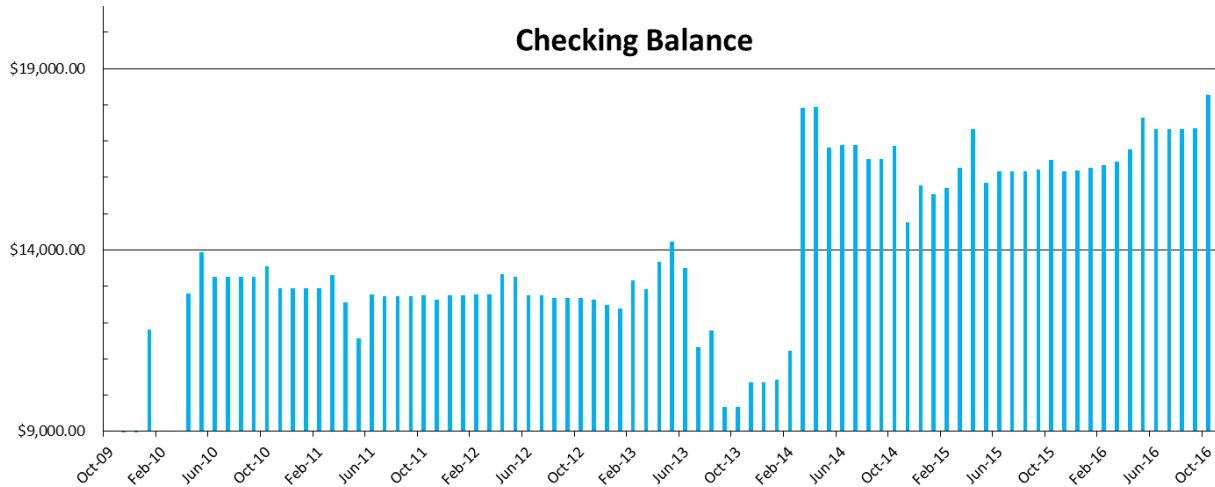
Income: \$39.99 (4 members paid 2016 dues), \$1,075 meeting registration fees

Expenses: \$70 filing fee to incorporate Chapter, meeting food, HPS President-elect visit

Positive start to FY2016, mostly due to Affiliate Member support for the Fall Meeting.

### Previous Fiscal Year Summary

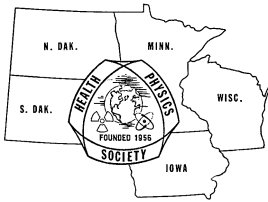
	1 July 2015	30 June 2016
Checking Account	\$ 16,169.39	\$ 17,340.53
Savings Account	\$ 11,805.27	\$ 11,814.87
Total Assets	\$ 27,974.66	\$ 29,155.40



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 Secretary/Treasurer's Report  
 October 2016

**NCCHPS Financial Report Fiscal Year**  
 1 July 2015 - 30 June 2016

<b>INCOME</b>	<b>EXPENSES</b>
Affiliate Dues    \$ 275.00	HPS Pres Elect Visit    \$ 293.31
TOTAL Dues    \$ 595.45	
2015    \$ 39.99	
2016    \$ 500.17	
2017    \$ 55.29	
Interest    \$ 17.81	
3M Volunteer    \$ 250.00	
General INCOME    \$ 1,138.26	General EXPENSES    \$ 293.31
	General NET (Actual)    \$ 844.95
<b>Meeting Income</b>	<b>Meeting Expenses</b>
Fall Affiliate    \$ 475.00	Fall Facility    \$ 384.77
Fall Registration    \$ 1,228.04	Fall Food    \$ 1,346.64
Facility refund    \$ 34.91	
Fall Meeting INCOME    \$ 1,737.95	Fall Meeting EXPENSES    \$ 1,731.41
	Fall Meeting NET (Actual)    \$ 6.54
Spring Affiliate    \$ 550.00	Spring Food    \$ 650.75
Spring Registration    \$ 430.00	
Spring Meeting INCOME    \$ 980.00	Spring Meeting EXPENSES (Actual)    \$ 650.75
	Spring Meeting NET (Actual)    \$ 329.25
TOTAL INCOME (Actual)    \$ 3,856.21	TOTAL EXPENSES (Actual)    \$ 2,675.47
	Fiscal Year NET (Actual)    \$ 1,180.74



## North Central Chapter

### Affiliate Member Report October 7, 2016 Fall Technical Meeting

Jesse Fillmore, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCHPS) has 11 active affiliate members for calendar year 2016 generating \$225 in annual affiliate dues. Another new affiliate member, Thermo Fisher Scientific (Nathan Smith), is expected to join the chapter at the fall meeting. A list of the current affiliates is at the bottom of this report. The NCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the fall 2016 technical meeting began in July. E-mail contacts of all likely affiliate member exhibitors or sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Five affiliate members agreed to exhibit at the meeting and one affiliate agreed to sponsor:

- Landauer, Inc. (Eric Annis) – Exhibitor
- Mirion Technologies (Tom Chwierut) – Exhibitor
- Canberra Industries (Steven Mell) – Exhibitor
- DEQ Technical Sales-Ludlum (Jeff Anspaugh)—Exhibitor
- Thermo Fisher Scientific (Nathan Smith)—Exhibitor
- HI-Q Environmental Company, Inc. (Marc Held)—Sponsor

A total of \$850 in exhibitor fees has been collected to defray the cost of the fall 2016 meeting.

#### **2016 Affiliates**

##### **Company**

Arrow-Tech, Inc.  
Canberra Industries  
DEQ Technical Sales (Ludlum Rep)  
F&J Specialty Products, Inc.  
HI-Q Environmental Company, Inc.  
K&S Associates  
Landauer, Inc.  
Mirion Technologies (Dosimetry Services)  
Radiation Protection Products  
S&G Enterprises, Inc.  
Scientific Instrument Sales

##### **Contact**

Perry LaFountain  
Steven Mell  
Jeff Anspaugh  
Frank Gavila  
Marc Held  
Peter Gordon  
Eric Annis  
Tom Chwierut  
Scott Valene  
Mark Griffith  
Richard Love

North Central Chapter of the Health Physics Society  
Report to the Executive Council  
October 2016

Submitted by Mike Lewandowski

*Radiation Instrument Kit*

Since the last Chapter meeting, the kit was used by:

- Randell Kruger/Shari Mask, Marshfield HS, Marshfield, WI (new request)
- Yoshinao Hirai, Central Lakes College, Brainerd, MN (new request)
- Jamie Tucker, Brookings High School, Brookings, SD (repeat request)

The kit has been reserved by:

- Yoshinao Hirai, Pine River High School, MN, (new request), and
- Central Lakes College, Brainerd, MN (repeat request)

The cobalt sources used in the kit are decaying to low levels and replacement should be considered. The replacement cost will be around \$300.

*Nuclear and Radiation Science Grant*

No applications were received.

*Science Teacher Meetings*

No participation in science teacher meetings.

*Science Teacher Workshops*

No workshops were offered.

*Science Teacher Award*

No award nominations were received.